

5180719 RE/MAX Around Atlanta Check Submission Form

Deposit Hold for Deposit (add explanation)

Tape Check Here

Fill Out Form **COMPLETELY**

Scan this Form to Paperless

Turn into Night Drop or Front Office Staff Person

We have **FOUR SEPARATE BANK ACCOUNTS** for the following so **ACCURATELY** mark what this check really is:

Earnest Money(7855) Commission(7847) Security Deposit(7863)

Rent Payment--where we pay the landlord/not converting to commission(7871)

Please complete the following information:

Date _____ Agent _____

Transaction Address _____

Check from (name & relationship to transaction) _____

Additional Information (contract on the way, not under contract yet, rental commission, pay a co-op, etc)

***Earnest Money and Security Deposits will be deposited immediately, unless otherwise agreed to by all parties in contract!!!